

WWPS 71 / 2017

1 March 2017



WESTWOOD
PRIMARY SCHOOL

Dear Parent/Guardian

Prefect Investiture (27 March 2017) and Rehearsals (9 & 22 March 2017)


Congratulations! We are pleased to inform you that your child/ward will be re-appointed by the school as Senior Prefect as a result of his or her character strengths. The school will hold the Prefect Investiture 2017 on **Monday 27 March** from 7.45 am to 8.15 am in the School Hall.

Prior to the Investiture, we will conduct 2 rehearsals to familiarise all Prefects on the proceedings of the Investiture. The details for the training are as follows:


Day / Date / Time	: Thursday, 9 March 2017 (2pm to 3.30 pm) & Wednesday 22 March 2017 (2 pm to 3.30 pm)
Venue	: School Hall
Meeting Point	: Canteen
Teachers-in-charge	: Mdm Irda, Ms Ng Ley Huey, Mr Jonathan Chng & Mr Alan Ng

Should you have any query about the Investiture and the rehearsals, you may contact the Prefect Teachers in-charge, Mdm Irda, Ms Ng Ley Huey, Mr Jonathan Chng or Mr Alan Ng at 6412 1690.

Please return the reply slip to the Prefect Teachers in-charge by Friday, 3 March 2017.



 Mdm Sophia Tan
 HOD/ CCE



 Mdm Irda
 Teacher-in-charge

~This portion is to be retained by the Parent / Guardian~

----- Please detach Reply Slip and Consent Form here -----

Prefect Investiture Reply Slip and Rehearsals Consent Form (Senior Prefect)

My child, _____ of Primary _____ *will / will not able to attend the Prefects Investiture rehearsals organised by the school.

Day / Date / Time	: Thursday, 9 March 2017 (2pm to 3.30 pm) & Wednesday 22 March 2017 (2 pm to 3.30 pm)
Venue	: School Hall
Waiting Point	: Canteen
Teachers-in-charge	: Mdm Irda, Ms Ng Ley Huey, Mr Jonathan Chng & Mr Alan Ng

Name & Signature of Parent/Guardian: 1. _____ 2. _____

Contact Number of Parent/Guardian : 1. _____ 2. _____